

October 17, 2019
Infrastructure Surtax
Advisory Committee
Meeting

The regular meeting of the Okaloosa County Infrastructure Surtax Advisory Committee was called to order at 10:00 A.M. in the Okaloosa County Administration Building, 1st Floor Training Room. Members present were Ms. Kathleen Sharon, District 3 member (Chairman); Mr. Jim Foreman, District 5 member (Vice Chairman); Mr. Henry Berry, District 1 member; Brig. Gen. (Ret) Robert Buhrow, District 2 member; and Mr. Matthew Turpin, District 4 member. Also present were Hon. J.D. Peacock, Clerk of Court & Comptroller; Mr. John Hofstad, County Administrator; Ms. Kay Godwin, Deputy County Administrator; Mr. Greg Kisela, Deputy County Administrator; Mr. Jason Autrey, Public Works Director; Ms. Faye Douglas, Office of Management & Budget Director; and Mr. Steve Schmidt, Surtax Project Manager.

Opening Remarks and Approval of Previous Meeting Minutes

The meeting was opened by Ms. Sharon. Mr. Hofstad stated that the meeting had been properly noticed in accordance with section 286.011, Florida Statutes. Mr. Hofstad commented that it was time to nominate a Chair and Vice Chair for the next year. Ms. Sharon stated that it will be addressed at the end of the meeting.

Public Comments

Mr. Dave Skarzynski stated that there seems to be a disconnect with the Carmel and Beal project. The amount approved for the project does not seem to appear in any of the reports. At what point does the public see what is approved and where can that amount be found? Mr. Schmidt stated that \$25K was approved so far of the \$680K project. Mr. Autrey said they will be coming back to this committee at a later date with a match. Mr. Peacock asked the committee if the approved amount was listed in the minutes, which is yes, therefore as long as it is stated in the minutes, that should be sufficient. Mr. Autrey explained that if they receive the grant, surtax dollars will be used. If the grant is not received, they will not use surtax dollars. Ms. Sharon asked Mr. Schmidt to put a note on the project summary going forward.

Approval of Previous Meeting Minutes

Ms. Sharon realized they had skipped this in the beginning. Mr. Buhrow made a motion to approve the previous meeting minutes as written. It was seconded by Mr. Turpin. Approved 5-0.

Presentations

None.

Projects List Update/Funding Discussion

- A. Mr. Schmidt stated that balances have been updated and there have been changes to the administration fees. Those items in red represent projects that are currently being funded by other sources than surtax dollars, such as grants. Ms. Sharon asked for an example. Mr. Schmidt responded with the Overbrook Project. It is totally being funded so far by an FDEP grant, therefore, there is no need for surtax funds yet. Mr. Peacock stated that the Clerk is ok with how this is tracked. If the project falls off or changes, it needs to be updated and reconciled. Mr. Schmidt then gave a status update. Phase's I-III of the Crestview Bypass have begun. The Sheriff's Training Center has gone out for bids. The Commons Drive/Henderson project has been advertised with bids commencing in early November. The Santa Rosa Blvd project is being advertised starting Monday, October 21st. Ms. Sharon asked if signs are being placed at project sites. Mr. Autrey and Mr. Schmidt both indicated that they are placing signs that say your surtax dollars at work.
- B. Mr. Schmidt reiterated that this is a calendar year budget, not a fiscal year budget. Some money was moved forward when the bond was approved for the Crestview Bypass project. Money has been allocated for the Hwy 2 project. The County is going to have to purchase more real estate for the John King project for stormwater ponds. The Lloyd Street Stormwater project has been moved up from 2025 to start major construction in 2022. Ms. Sharon had a question about the estimated expenditures and Mr. Schmidt discussed that some of the projects are experiencing delays. Ms. Sharon asked that they be updated for the next meeting. She also asked about the Bone Creek project. Mr. Autrey stated that he will bring more details to the next meeting and that Bone Creek needs some stormwater construction, etc. Nothing has been added from the original list.
- C. Mr. Schmidt went over the financials for the SW Crestview Bypass project. Mr. Autrey gave examples of how costs can fluctuate in the project. Mr. Hofstad explained that Triumph has approved the \$64M term sheet since the last meeting and suspects that money will be available soon. Most of the money for this project so far has been County dollars up front.
- D. Mr. Schmidt stated that the task order for the SW Bypass final design and plans has been received and is close to taking to the Board for approval. He went over the scope and cost. Mr. Autrey added that this project has approximately 6 miles of roadway and the County is front loading most of this. This will get the design moving forward faster. He also explained how the dollars are allocated. Mr. Hofstad stated that there is other funding coming in from the City of Crestview and that he had talked to Mr. Tim Bolduc,

Crestview's City Manager and we will need Crestview's contribution prior to committing to any contracts. Crestview is contributing \$18M and land dedications, with approximately 50 acres of land up front. The proposed roadway goes across and along Crestview's spray fields. Mr. Hofstad stated that the County will get the funds from Crestview before it is needed, likely in January or early February, 2020. Ms. Sharon has some questions concerning the dollar amounts on the spreadsheet, to which Mr. Autrey and Mr. Schmidt answered her questions.

Office of Management & Budget

Ms. Douglas stated that the Purchasing Department will be very busy as projects start going out for bid.

Clerk of Circuit Court & Comptroller

Mr. Peacock touched upon finance's report and again stated that this is a high-level 1-page snapshot, not to compete with the reports created by Mr. Schmidt.

Public Comments

None.

Schedule Next Meeting Date

Mr. Kisela stated that the bids for the Sheriff's training facility will be in on October 23rd and may come in over the \$2.4M allocated. He explained where the dollars have been spent so far and have approximately \$1.7M left. The project may need more funding.

The next meeting is scheduled for Wednesday, November 6, 2019 at 10:00 A.M., location TBD.

Mr. Turpin nominated Ms. Sharon for Chairman, which she accepted and received a unanimous vote to continue as chair. Mr. Turpin volunteered to serve as Vice Chair, in which he received a unanimous yea vote from the committee members.

ADJOURNMENT

The meeting adjourned at 10:41 A.M.

(These minutes were transcribed by Grant Dugre)